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| **High Voltage Switching - PTW Number:** |  |

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| **Section 1 – General Details** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Start:** | | Time: |  | | | Day: | |  | | | | | | | | Date: |  | | Switching Sheet Ref No: | | | | | | | | | |  | | |
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| **Coordinated by:** | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Section 2 – Work Summary** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Location:** | | | | | | | | | **Lines & Apparatus:** | | | | | | | | | | | **Work Summary:** | | | | | | | | | | | |
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| **Section 3 – Effect on System / Method of Feed** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Description:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Emergency Restoration Time:** | | | | | | | Normal Hours: | | | | | |  | | | | | | | After Hours: | | | | |  | | | | | | |
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| **Section 4 – Special Requirements / Outage Notes / Switching Coordinator’s Notes** | | | | | | | | | | | | |  | | **Section 5 – Secondary System**  **Isolation Details** | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | |  | | **Location:** | | | **Protection Isolated:** | | | | | | | | | | | | | |
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| **Section 6 – HV Access / Test Permits** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Location** | | | | **Access / Test Permit No.** | | | **Issued** | | | | | | | | **Recipient** | | | | **Received** | | | | | | | **Surrendered** | | | | | |
| **Time** | | | | | **Date** | | | **Time** | | | | | **Date** | | **Time** | | | | | **Date** |
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| **Section 7 – Associated Documents** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Details:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Section 8 – Distribution** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Details** (of any entities who have received a copy of the Switching Sheet): | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Section 9 – Switching Sheet Acknowledgments** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Preparation:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I have undertaken suitable investigations and research with respect to the scope of HV switching required and have prepared this Switching Sheet to enable safe access / work. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name: |  | | | | | | | | | | Signature: | | |  | | | | | | | Time: | |  | | | | Date: | | |  | |
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| **Verification:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| I have undertaken an independent review of the prepared HV Switching Sheet and concur that it will enable safe access / work. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| **High Voltage Switching - PTW Number:** | | | | | | | | | | | | | |  | | | | | | | |

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| **Section 10 – Switching Sheet List** | | | | | | | | | | | | | | | |
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